# **Epiphany Academy**

305 Jackson Street Valley Springs SD 57068 www.epiphany-academy.org 605-496-5060

Welcome to Epiphany Academy: We are a preschool through 12th grade competency-based school. We are a home-based micro-school with two locations in Valley Springs SD. We are staffed only by those who have dedicated themselves to the care, education, and safety of our students. We pride ourselves in guiding children through learning and helping them grow into their best selves.

Acts of Aggression: We have a strict policy with regard to students causing harm to other children. This is to ensure every student has an opportunity for a safe and enjoyable school environment. We evaluate every incident immediately, generally, three incidences of aggression will result in a dismissal from school, although there are cases where if a student is acting with intentional malice towards another student they will be removed without additional consideration. Removal due to aggression or intentional mistreatment of staff or another student results in loss of the current month's tuition and enrollment fee. All incidences are reported to parents of both the child causing harm, and to the child that was harmed.

|            | First Child's Information  |     |   |  |  |
|------------|----------------------------|-----|---|--|--|
| Last name  | First                      |     |   |  |  |
| Address    | City                       | Zip |   |  |  |
| Birth date | Allergies?                 |     | _ |  |  |
|            | Second Child's Information |     |   |  |  |
| Last name  | First                      |     |   |  |  |
| Address    | City                       | Zip |   |  |  |
| Birth date | Allergies?                 |     |   |  |  |

### Parent/Guardian Information

| 1st Parent's name                                    | <del></del>       | _ 2nd Parent"s n     | ame                                |  |  |
|--|-------------------|----------------------|------------------------------------|--|--|
| Address  |                   | Address              |                                    |  |  |
| Home phone   |                   | Home phone_          | <del></del>                        |  |  |
| Work phone   |                   | Work phone _         | <del></del>                        |  |  |
| Cell phone   |                   | Cell phone           | <del></del>                        |  |  |
| E-mail   |                   | E-mail               |                                    |  |  |
| Please circle the program                            | you would like to | enroll your child in | :                                  |  |  |
| Preschool  | Elementary        | Middle School        | High School                        |  |  |
|  | Emergency         | Contact (other than  | n parent)                          |  |  |
| Name   |                   | Phone                |                                    |  |  |
| Address  |                   |                      |                                    |  |  |
|  |                   | Release of child     |                                    |  |  |
| In addition to the parent child/children to leave th |                   |                      | Epiphany Academy to allow my<br>e: |  |  |
| Name   |                   | Pho                  | ne                                 |  |  |
| Name.  |                   | Pho                  | ne.                                |  |  |

# Epiphany Academy - Enrollment Form - Page 3

## Authorization for Emergency Medical Attention

| Physician              | Address                    | Phone   | _                   |
|------------------------|----------------------------|---|---------------------|
| Hospital               | Address                    | Phone   |                     |
| • •                    | l needs that your child mo | ay have or other information the s  | chool should be<br> |
| care for my child. I c | •                          | secure any and all necessary emerg<br>s under "release of child" to leave s<br>is true to my knowledge. | •                   |
| Signature of parent of |                            | Date  |                     |
| I give consent for th  |                            | **************************************  |                     |
| Signature of parent o  | or legal guardian          | <br>Date  |                     |
| Date of Admission: _   | School                     | Start Date  | _                   |
| Date of Withdraw       |                            |   |                     |
| ******                 | ******                     | *******   | ****                |

#### **Tuition**

The **tuition** is calculated for the year and is divided into the deposit and then payments either weekly, bi-weekly, or monthly. The school year is revolving. Students may join once accepted provided there is an open spot.

Tuition is calculated by taking the total tuition for the year, and then dividing it by the 12 for monthly, 26 for bi-weekly, or 52 for weekly payments. The first payment is the deposit and must be paid before the 1st day of attendance. Each additional tuition payment must be paid on the Friday before the 1st of the month or every/ every other Friday if bi-weekly or weekly tuition payments are chosen. The fee to be put on the wait list is 1/2 of a month's tuition and will go towards the student's deposit.

Scholarships when available are need-based. Please only accept an adjusted amount when needed

\_\_\_\_\_Non-Refundable Deposit \_\_\_\_\_Monthly

\_\_\_\_\_Bi-Weekly \_\_\_\_\_Weekly

Signature of parent or legal guardian \_\_\_\_\_\_Date

Date of Admission: \_\_\_\_\_\_ School Start Date

Date of Withdraw \_\_\_\_\_\_